

10 August 2026

To:

The Mayor
City of Kigali

RE: ACCESS TO INFORMATION REQUEST – STATUS OF NEIGHBOURHOOD ROADS FINANCED THROUGH RESIDENT CONTRIBUTIONS

Dear Mayor,

Under Law No. 04/2013 relating to Access to Information, I request information on neighbourhood road projects within the City of Kigali that:

1. Received financial contributions from residents or property owners; and
2. Had not been completed as of 31 July 2026.

For each project, please provide:

1. Road/project name and location.
2. Amount contributed by residents.
3. Amount contributed by the City, district, or other parties.
4. Contractor and contract value.
5. Start date, original completion date, and current expected completion date.
6. Percentage completed as of 31 July 2026.
7. Recorded reason for any delay.

I also request any existing policy, guideline, agreement template, or procedure governing:

- Collection and management of resident contributions;
- Use and accounting of those funds; and
- Refund, reallocation, or other treatment of contributions where a project is delayed, cancelled, or not completed.

If no consolidated list exists, please provide the available records containing this information. Please provide project data electronically in Excel/CSV format where available and supporting documents in PDF format.

If any part of this request is held by a district or another public institution, please transfer that part to the appropriate institution; and if any requested information cannot be disclosed, please provide the portion that can be disclosed and state the legal basis for withholding the remainder.

Pursuant to Ministerial Order No. 007/07.01/13 of 27/12/2013 determining the time limit for the provision of information or explanations for not providing it, I look forward to a response as soon as possible and within the applicable statutory period of three (3) working days.

Yours faithfully,

KAYIRANGA Gaius

